

# Randy Hill Construction, Inc.

## Seeking Project Superintendent

RHCI is seeking a Project Superintendent. Our Company is in Chico, Ca and does jobs all over Northern California from Yuba City to Dunsmuir and as far west as Fort Bragg. We are currently looking for multiple Superintendents on projects in Yuba City and Chico to provide onsite supervision, management and leadership to our projects.

### Responsibilities as a Superintendent will include:

- Overseeing all on site aspects of an, ongoing project from planning to implementation
- Attend pre-construction and construction meetings, taking notes on areas that may cause problems and presenting them to the project manager for resolution
- Review the job schedule and cost breakdown with the Project Manager to ensure agreement among all parties
- Ascertain that all foreman on site are well qualified and efficiently carrying out duties assigned
- Supervise workers on site for RHCI as well as its subcontractors
- Set up the job office and equipment trailers and see that permits, labor notices, safety rules and regulations, and E.E.O.C. material are posted in a conspicuous place
- Have a thorough knowledge of the plans and specifications for each assigned project
- Properly layout a project, making certain that the proper grades are followed, and the structures are accurately located
- Ensure high standards of workmanship that adhere to the plans and specs
- Maintain good relationships with Inspectors, Architects, Subcontractors, Engineers, as well as City and County Officials and other key people connected with the project
- Maintain a good relationship with the Project Manager, seeking his/her assistance in the schedule of materials and equipment
- Coordinate with the project manager and owner when negotiating with contractors to receive reasonable change order costs
- Manage the as-built set of drawings on a weekly basis
- Review the scope of work in each subcontract agreement with subcontractor foreman/supervisor, as each trade is starting work at the project
- See that good housekeeping practices are observed and maintained by both company employees and subcontractors ensuring a clean and organized job site
- Ensure safety regulations are followed by company and subcontractor crews. Safety meetings must be held weekly and adequately attended
- Maintain a professional working relationship with surrounding neighbors at the job site and a healthy work environment by following and enforcing standards and procedures; complying with legal regulations and conducting weekly safety meetings
- Updates job knowledge by tracking and understanding emerging construction practices and standards; participating in educational opportunities
- Enhances organization reputation by accepting ownership for accomplishing new and different requests; exploring opportunities to add value to job accomplishments

- Knowledge and foresight to create RFI's, 3-week schedules, and COR's to maintain Master Schedule dates
- Allocate Resources

Skills/Qualifications Include:

- Familiarity with construction management software; Excel is a must while any other software knowledge is great
- Any OSHA Certifications, Storm water Certifications and/or First Aide & CPR Training Certifications a plus, but not required
- Strong leadership qualities
- Delegation
- Deadline and Detail-Oriented
- Managing Profitability

Requirements:

- At least 7 years' experience in construction management/supervision on commercial projects of over \$4 million that include DSA projects (i.e. schools, police stations, libraries, etc.)

Employment Type: Full-Time

About Us

Founded in 1998, **Randy Hill Construction, Inc.** has established itself as one of Northern California's leading State and Commercial Contractor. Our firm has dedicated over Eighteen years to assembling a staff of motivated professionals with an in-depth knowledge of State and Commercial construction. We have developed the sophisticated systems required to complete all our projects on time and within the established budget.

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